

Waljat Colleges of Applied Sciences announces the schedule for admission to MBA and Executive MBA programs.

**Salient features of the program include:**

1. Internationally recognized degrees from **Birla Institute of Technology, Mesra, Ranchi, India**, a Deemed University ( [www.bitmesra.ac.in](http://www.bitmesra.ac.in) ).
2. Carefully designed course structure meeting the requirements of the people from different corporate families as well as for fresher.
3. Course duration - **2 years** comprising of 4 Semesters for MBA and EMBA programs.
4. Specializations offered in disciplines related to **Finance, Marketing, Human Resource Management, Information Technology and Supply Chain Management.**
5. Course fee –  
E-MBA - Omani Rials **2200.000** per year (1100.000 Rials per semester).  
MBA – Omani Rials **2500.000** per year (1250.000 Rials per semester).
6. **Classes timings:**
  - a. **E-MBA - From 4 PM to 7.45 PM** (FOUR days between Saturday to Wednesday).
  - b. **MBA – From 9 AM to 5 PM** (Saturday to Wednesday).
7. Application form can either be downloaded from the college website: <http://www.waljatcolleges.edu.om> or can be collected from the Admission & Registration Department.
8. Application form has to be submitted with an application processing fee of **OR 25.000.**
9. Important dates to remember:

a. Last date of submission of duly filled application form with the Admission & Registration Department—	<b>31-07-2010.</b>
b. Dates of Entrance Examination/Interview—	<b>04-08-2010 and 11-08-2010.</b>
c. Date of publication of result—	<b>18-08-2010.</b>
d. Date of Admission —	<b>23-08-2010.</b>
e. Commencement of classes—	<b>18-09-2010.</b>

For further details contact: **Ms. Alia Al Hinaï**, In-charge Admissions.

Phone +968-24446660-134.

### **How to Enroll:**

1. Application to be filled in BLOCK CAPITALS in ENGLISH only.
2. Write one alphabet only in one box.
3. Write your name as: First Name, Second Name, Third Name and Family Name.
4. Attach certified copies of all academic qualifications including school reports and official examination certificates and other relevant documents. Attach certified translation copies of all the certificates that are not in English.
5. Attach TWO passport size photographs including one to be pasted on the application form.
6. Attach ONE photocopy of the passport and Civil ID card.
7. Attach money receipt of **Omani Rials 25 (Twenty Five)** only towards application processing fee.
8. Attach letter from the sponsoring authority (if applicable).
9. The applicant has to appear **an entrance test/interview**.
10. **The Applicant has to submit NO Objection Letter from their Employer.**
11. **The Omani nationals have to submit their Bachelor's Degree, Mark sheet and High school certificate in ORIGINAL. The admission will be subjected to due approval from the Ministry of Higher Education, Sultanate of Oman.**
12. Applicant should have **IELTS** score of **6.0** or above OR **TOEFL** score of **550** or above OR Equivalent.
13. The applicant should have scored **CGPA of 2.4 or more** (on a scale of **4.00** points) or equivalent at the **Bachelor Degree or equivalent level**.

### **Eligibility criteria:**

1. **MBA (Full – Time)**  
Bachelors' Degree in any subject with 50% marks in aggregate.
2. **Executive MBA (Part – time)**
  - a. Bachelors' Degree in any subject with 50% marks in aggregate and
  - b. TWO years post qualification experience at Manager/Supervisor level

**OR**

FIVE years of post qualification work experience.

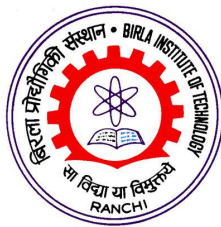
### **Rules and Regulations:**

1. All fees should be paid at the beginning of each semester. Students will not be permitted to continue their course until all outstanding fees are paid.
2. The student is expected to attend all the classes and appear in all tests and examinations during a course and abide by all rules and regulations of the institute.
3. Minimum attendance should be 75% in each subject to make the student eligible to appear the semester examinations.
4. In case of absence from the classes due to sickness or any other unavoidable circumstances the student should intimate the Head of the department in writing with supporting documents. In case of emergency the student can intimate the Head of the department over phone/ e-mail followed by a written application (if intimating over phone).
5. If an applicant accepts a place in a particular course offered by WCAS and pays the fees, it means a binding contract between the student and WCAS. A course is defined as ONE Semester of study at WCAS.
6. Notification of cancellation/withdrawal from the course of study must be made in writing to WCAS.
7. In case of withdrawal from the course only the caution deposit (OMR 200.000) money will be refunded.
8. WCAS reserves the right to withdraw offering a course. In such a case the student will be refunded the paid tuition fees, caution deposit and registration fee.
9. A particular specialization will be offered ONLY IF at least Five students opt for it.

# Waljat Colleges of Applied Sciences

In academic partnership with

Birla Institute of Technology, Ranchi, India



## Application Form

MBA/Executive-MBA

(Session 2010-11)

Knowledge Oasis Muscat  
Post Box 197, Postal Code 124, Rusayl, Sultanate of Oman  
Phone: +968-2444-6660/ 9194/ 9155/ 6899;  
Fax: +968 24449196-97  
Web site: <http://www.waljatcolleges.edu.om>  
E mail: [waljatcm@omantel.net.om](mailto:waljatcm@omantel.net.om)







### 9.0 Work Experience: (Attach NO OBJECTION CERTIFICATE from the employer)

Please list positions starting from your recent position, if necessary you can attach additional sheet.

Sl. No.	Company	Job Title	Functions/Duties	Date of Joining	Date of Leaving

### 10.0 Undertaking by the Parent/ Guardian:

I \_\_\_\_\_ Father/ Legal Guardian of

\_\_\_\_\_ do hereby undertake to pay to the Waljat Colleges of Applied Sciences the fees and other expenses (as prescribed from time-to- time) of my ward for the entire duration of his/her study in this institute. Failing to do so will entail forfeiture of the privilege regarding studies of my ward in the institute.

Address	P.	O.	B	O	X	-											
	P.	C.															
	W	I	L	I	Y	A											
GSM																	
Phone																	
FAX																	

Dated:

Signature of the Parent/Guardian

### 11.0 Statement by the applicant:

*I certify that I satisfy the eligibility of the program I have applied for and have furnished correct information. I also declare that I have read and understood the rules and regulations governing admission including eligibility and admission procedure of Waljat Colleges of Applied Sciences and agree to abide by the same. The decision of WCAS in the selection process will be binding on me.*

Date \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

**12.0 List of copies of Documents Enclosed:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_